Milan, 29th September 2020

Subject: Quality Policy – Mariani Foundation

Our commitment to continuous improvement in quality standards, which has been implemented for years thanks to our Quality Management System, is clearly highlighted by the regular update of the present document entitled “Quality Policy”.

Unfortunately, this year was marked by the COVID-19 emergency. We think we should straightaway underline that the Mariani Foundation has all the same pursued its activities with staff working from home and courses held using videoconferencing platforms.

The Mariani Foundation devotes its economic resources to Child Neurology, pursuing the statutory aims that entail “giving support to Child Neurology, being committed to continuous training in the field of public health, professional update activities for medical and paramedical staff in Child Neurology and participation of medical staff in refresher courses or preparation/specialization professional courses”, as well as “(...) providing financial support to scientific research activities of particular social interest in the field of Child Neurology and supplying grants and funds to entities that work in this field”.

The priority of the Mariani Foundation therefore goes to the best possible use of the resources which are available aiming at tangible and sustainable results in disseminating knowledge in the field of Child Neurology. The information acquired turns into a useful instrument for treating the illnesses and also for funding research that is aimed at finding remedies on a wider scale.

The Managing Board has decided to establish the present quality policy which is documented, understood and applied throughout the organization.

Our activities – organization of courses, production of publications, financing research projects and health assistance projects in Child Neurology – are described in our Quality Manual, that our staff members are required to follow.
The approach of our risk analysis process is based on combining risks and opportunities that translate in most cases into objectives and specific actions to reach them.

On a general level, the macro objectives set by the Mariani Foundation are the following:

- disseminating knowledge in the field of Child Neurology pathologies;
- organizing courses that have a high scientific value based on the yearly appropriations decided by the Managing Board;
- bringing about planned health assistance and research projects, continuously monitoring results, based on the yearly appropriations decided by the Managing Board;
- disseminating wide-ranging information obtained by the projects funded by the Foundation;
- enhancing the image and visibility of the Foundation at national and international level, focusing on social and communication channels/instruments;
  - fundraising activities to provide support to new projects within the statutory aims set out by the Foundation;
- upgrading the skills of our staff, including the horizontal ones, improving their satisfaction and reducing the turn-over risk;
- optimising relations to the institutions.

The instruments needed to reach these objectives are:

- organizing courses to disseminate knowledge;
- publishing the proceedings of the courses;
- disseminating information to support the collection of project proposals;
- publicising the achievements obtained by implementing projects;
- performing the continuous assessment of the services that are provided;
- assessing the customer satisfaction activity;
- enhancing the use of social and communication channels/instruments to involve a larger number of professionals who are interested in child neurology themes;
  - creating and consolidating the working group engaged in the development of fundraising activities;
- promoting a working environment where efficiency is encouraged and rewarded;
- developing training initiatives for human resources;
• paying particular attention to the selection of training, research and assistance projects following the advice of the Scientific Committee;
• assessing audit reports concerning the organization, non-compliances, corrective measures as well as the document on the analysis of risks and objectives.

The development of the organization shall have due regard to the compliance with the provisions in force concerning safety in the workplace and protection of privacy; consequently, the Mariani Foundation undertakes to adopt a policy that takes these fundamental aspects into account.

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